

7

Useful Publications

1. *A District Communication Strategy for Health*. Initiative for Sub-district Support, Health Systems Trust.
2. *A Pocket Guide to District Health Care in South Africa*. Initiative for Sub-district Support, Health Systems Trust.
3. *A Policy for the Development of a District Health System for South Africa*. Department of Health, Pretoria.
4. *An Efficient Secretary for a Well-functioning District Office*. Initiative for Sub-district Support. Health Systems Trust.
5. *An Introduction to Health Planning in Developing Countries*. Second Edition, A Green, Oxford University Press. 1999.
6. *An Introduction to Health Policy, Planning and Financing*. B Abel-Smith, Longman, New York. 1994.
7. *Assessing Costs of PHC Services in an Urban District*. Initiative for Sub-district Support, Health Systems Trust.
8. *Budgeting as a District Management Tool*. Initiative for Sub-district Support, Health Systems Trust.
9. *Collecting and Using Drug Use Indicators in Districts*. Initiative for Sub-district Support. Health Systems Trust.
10. *CORE: Cost Revenue Analysis Tool*. Management Sciences for Health, Boston. 1997.
11. *Cost Analysis in Primary Health Care*. A Creese and D Parker. WHO. 1994.
12. *Developing and Implementing an HIV/AIDS Plan at District Level*. The EQUITY Project. 2001.
13. *DHIS Guidelines*. Department of Health. 1998.
14. *DHIS User Manual*. Version 1.3. HISP, updated regularly.
15. *District Financing in Support of Equity: Final Reports to the National Department of Health*. V Brijlal, L Gilson, B Makan, D McIntyre. 1997.
16. *District Health Care: Challenges for Planning, Organisation and Evaluation in Developing Countries*. R Amonoo-Lartson, GJ Ebrahim, HJ Lovel and JP Ranken, MacMillan, London. 1994.
17. *District Manager's Handbook*. Y Pillay, M Mzimba & P Barron. Department of Health. 1998.
18. *Eastern Cape Formulary for All Levels*. Eastern Cape Department of Health and The EQUITY Project. 2003.

19. *Financial Management: An Overview and Field Guide for District Management Teams*. B Engelbrecht, H Jooste, G Muller, T Chababa and D Muirhead. Health Systems Trust and Department of Health. 2002.
20. *Format for Strategic Plans of Provincial Health Departments for Financial Year 2003/04*. Department of Health. 2002.
21. *Functional Integration Guidelines*. Y Pillay and N Leon. Department of Health, Pretoria. 2003.
22. *Guide for Accounting Officers: Public Finance Management Act*. National Treasury, Pretoria. 2000.
23. *Guide to Community Involvement in PHC*. The EQUITY Project. 2001.
24. *Guidelines for Annual Reporting*. National Treasury. 2000.
25. *Guidelines for District Health Expenditure Reviews in South Africa*. Health Systems Trust. 2000.
26. *Handbook for District Managers*. Y Pillay, M Mzimba and P Barron. Department of Health, Pretoria. 1998.
27. *Health Management and Leadership Training*. Case Study, The EQUITY Project. 2000.
28. *Health Planning for District Management Teams: Some Simple Planning Frameworks and Tools*. Y Pillay. Department of Health, Pretoria. 1999.
29. *Health Policy: An introduction to Process and Power*. G Walt. Witwatersrand University Press, Johannesburg. 1994.
30. *How to Conduct a Rapid Situation Analysis: A Guide for Health Districts in South Africa*. Initiative for Sub-District Support, Health Systems Trust. 1998.
31. *Indicator Driven Health Information System*. Case Study, The EQUITY Project. 2000.
32. *Institutionalising PHC in Region B of the Eastern Cape Province*. The EQUITY Project.
33. *Integration of Services: A briefing document for local government councillors*. Department of Health.
34. *Introductory Manual for Epidemiology in Southern Africa*. J Katzenellenbogen, G Joubert, and D Yach. Medical Research Council. 1991.
35. *Lessons in the Service Sector, JL Heskett*. Harvard Business Review, Harvard Business School, Cambridge. 1987.
36. *Making Health Policy Management Inter-sectoral: Issues of Information Analysis and Use in Less Developed Countries*. R Chambers, Social Science and Medicine: 29 (4). 1989.
37. *Managing Drug Supply for Health Institutions*. Eastern Cape Department of Health. 2002.
38. *Managing Drug Supply: The selection, procurement, distribution and use of pharmaceuticals*. Second Edition, Management Sciences for Health, Connecticut, Kumerian Press Inc. 1997.
39. *National Health Planning Guidelines*. District Health Planning, Plan Preparation, Tools, Techniques and other Information for Planning. Version 1.0. Primary Health Care Secretariat. Ministry of Health. Dar es Salaam. Tanzania. 1995.
40. *Partnership Performance Service Agreements*. Eastern Cape Department of Health. 2001.
41. *Pharmacy Inventory Control*. Case Study, The EQUITY Project. 2000.

42. PHC in Mpumalanga: a guide to district-based action. Mpumalanga Department of Health.
43. *PHC Norms and Standards*. Department of Health, Pretoria. 1997.
44. *PPP Manual for South Africa's National and Provincial Departments*. National Treasury, Pretoria. 2001.
45. *Primary Health Care by Level of Delivery*. The EQUITY Project. 2000.
46. *Priorities in Child Health (Integrated Child Care, Growth and Nutrition, Management of Diarrhoea, Immunisation and Management of ARI)*. The EQUITY Project. 2000.
47. *Provincial Performance Management Policy and System*. Province of the Eastern Cape. 2002.
48. *Public Finance and Management Act*. Government of South Africa. 1999. As amended 2001.
49. *Public Service Act*. Government of South Africa. 1994.
50. *Public Service Regulations*. Government of South Africa. 2001.
51. *Public/Private Partnership in the Health Sector: Final draft policy framework*. Department of Health, Pretoria. 2001.
52. *Service Level Agreements Guidelines*. Department of Health, Pretoria. 2003.
53. *Strengthening District Based Planning and Implementation*. Draft 1. Y Pillay and B Asia. 2000.
54. *Strengthening Health Management in Districts and Provinces: A Handbook for Facilitators*. A Cassels & K Janovsky. Division of Strengthening Health Services, World Health Organization, Geneva. 1995.
55. *Supervision Manual for Clinic Supervisors*. The EQUITY Project. 2002.
56. *The Core Package of PHC Services*. Department of Health, Pretoria. 1997.
57. *The District Health System: what is it and how will it work?* Department of Health, Pretoria.
58. *The Family Planning Managers Handbook*. Management Sciences for Health, Boston, USA.
59. *Towards well-functioning health districts in South Africa: a vision and indicators for assessing progress*. L Gilson, T Balfour and V Goosen. Centre for Health Policy, University of the Witwatersrand, Johannesburg. 1997.
60. *Use of Mapping for Primary Health Care: Clinic Catchment Area Maps*. Case Study, The EQUITY Project. 1999.
61. *Using Information for Action: a manual for health workers at facility level*. The EQUITY Project. 2002.
62. *YENZA – A Blueprint for Transformation*. P Human. Oxford University Press, Cape Town. 1998.
63. *YENZA – Implementation of the District Health System*. P Human & B Strachan. The EQUITY Project, Management Sciences for Health. 1999.

The *Handbook for District Managers*, cited above, has chapters on a number of issues relevant to planning, implementation and reporting. Topics include integration of health services; sequencing the development of health districts; project management; financial management; personnel management; transport management; managing drugs and supplies; inter-sectoral collaboration; community participation; and monitoring and evaluation.

The *Family Planning Managers Handbook*, cited above, is a series of tools and guides applicable to both family planning and health programme managers.

Publications can be downloaded from the following website addresses:

- National Department of Health: www.doh.gov.za
- Health Systems Trust and Initiative for Sub-District Support: www.hst.org.za/pubs
- HISP website: www.hisp.org
- National Treasury: www.finance.gov.za
- The EQUITY Project: www.equityproject.co.za and [at www.msh.org](http://www.msh.org)